

Find excellency in you with CFS



CITI FORD SCHOOL

A Co- Educational English Medium School
under the management of (Kabir Educational Foundation)
In the district of SIWAN BIHAR, Qutub Chapra.
P.O.- Bakargaj Rly Stn. Siwan.
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Prospectus

CITI FORD SCHOOL

IN THE DISTRICT OF SIWAN BIHAR, QUTUB CHAPRA

Siswan Road, P.O.- Bakarganj,
Rly Stn. Siwan, PIN - 841286

Chairman



"Every new day dawns with different challenges". Yes, the World is changing at a supersonic speed with MIGHTY changes in TECHNOLOGY and today's children have to face it boldly. The aim of CFS is to equip the students to tread on the "untraded" path with dedication, discipline and internal motivation to success in their career. To achieve success, which is one of the toughest challenges; but, the highly committed staff and students of CFS will achieve this feat. "CFS"ians must believe in themselves and in their lofty goals. They must make big plans, aim even higher and work tirelessly to remain at the pinnacle of their achievements. I have complete faith in their inherent potential to revolutionize the meaning of success and excellence."

Our Objective & Mission

To encourage children to think independently, to be passionate about what they wish to do, to value excellence. To be a learning mode all their lives. With knowledge, confidence, compassion and cheer, children must proceed to make the world a better place than they found it.

Citi Ford School will create a safe and structured environment where students and staff, along with parents and guardians, come together as a community of life-long learners. Our school will foster individual differences, encourage each other, and set challenging goals. We will strive to think critically and creatively to encourage good decision-making strategies to promote a sense of teamwork and cooperation. Citi Ford School, child is the only priority and imparting quality education to them is our prime duty. The school shall adhere in word and deed to the philosophy of "DISCOVERY WITH ACTION", following with the universal values of Love, Truth and Tolerance.

Citi Ford School is to promote academic excellence and provide the opportunity for early teenagers to attain their individual, social, emotional, and physical potential. Quality education will be provided to all students through teamwork and cooperation resulting in their development into mature productive global citizens. To discover excellence in learning both within the classroom and beyond. To empower teachers to guide children with means to construct knowledge. To bring back an element of joy to school surroundings this would nudge the child to grow into full bloom.

Curriculum

CITI FORD SCHOOL will be affiliated to the 'Central Board of Secondary Education' (CBSE), a widely recognized and highly regarded school board in the country following the 10+2 pattern of education. But for us at CFS Siwan, we will provide an effective framework for education through a relevant, broad, balanced, rigorously-taught and monitored curriculum. We place great importance on educating the 'whole child' at their individual level of ability and potential to ensure a happy learner.

Essential knowledge and skills that every child has a right to learn :

- ♦ Learning about environment allowing them to learn in a balanced manner, but make bigger enough to challenge them and meet their various needs.
- ♦ High level thinking skills which will help them to tackle many of the moral, social and cultural issues which are part of growing up.
- ♦ An environment which allows relations with peers and assists in development as a social system.

Co-curricular Activities

School today is no longer confined to class room instructions. We believe that school is much more than academic lessons and qualifications. Many of the important lessons are those which students learn as part of team games, cross fertilizations of ideas, competitions and joint work. To cover the way for such non-cognitive learning we organize a variety of competitions and cultural events which also support formal learning. Inter class/house competitions such as debate, presentation, fancy dress, group song, folk dance, rangoli, art and craft etc. provide learning experiences which enrich the educational and social development of the students.

Admission Procedure

CITI FORD SCHOOL accepts both Girls and Boy for admission as day Scholars. The admission procedure in brief is mentioned below :

Parents should collect Prospectus and Registration form for admission form the school office by paying prescribed fee. The registration & admission form should be duly filled in and submitted to the school office with required documents by stipulated date. The registered candidates will be issued Registration number and called for an Admission Test and Interview on a date given on the acknowledgment slip by the office. The list of selected candidates will be put up on the school Notice Board and fee will be collected thereafter.

Please Note:

1. There is no Admission Test for Nursery class. Admission in Nursery will be made in the basis of first come first serve basis.
2. Admission in K.G. and class I onwards will be made on the basis of merit determined by written Test and interview of the student.
3. Parents / Student must see the list of selected candidates for admission on the school Notice Board, at notified date and time.
4. After payment of fee for admission, the students will be issued school Diary, Identity Card free of cost.
5. Students seeking admission from Std. I onwards will be required to submit Transfer Certificate from their previous school attended by them beside Birth Certificate.

AGE REQUIREMENT (AS ON APRIL OF THE YEAR OF ADMISSION)

CLASS	AGE
NURSERY	3 YEARS +
K.G	4 YEARS +
CLASS I ONWARD	5 YEARS + AND SO ON



FOR NEW ADMISSION

- ◇ Registration fees Rs. 500
- ◇ Prospectus & admission fees Rs. 300

Registration Fee	Rs. 100
Prospectus & Admission Form	Rs. 300

FEES STRUCTURE

♦ New admission fees	Rs. 5000
♦ Examination fees	Rs. 1000
♦ Caution money	Rs. 1000 (Refundable)
♦ Building maintenance fees	Rs. 2000

FOR OLD STUDENT

♦ Re-Admission fees	Rs. 2000
♦ Building maintenance fees	Rs. 1000

MONTHLY FEES STRUCTURE

♦ Nursery – Class I	Rs. 800
♦ Class 2 – Class 4	Rs. 900
♦ Class 5 – Class 8	Rs. 1000
♦ Class 9 – Class 10	Rs. 1200

MONTHLY COMPUTER FEES / SMART CLASS ROOM

♦ Nursery1 – Class 4	Rs. 150
♦ Class 5 – Class 8	Rs. 200
♦ Class 9 – Class 10	Rs. 250

SCHOOL TIMING

School timing will be displayed on School Notice Board



HOUSE SYSTEM

In order to inculcate the spirit of healthy competitions amongst its students, the entire student's population has been divided into four houses namely :

- HOUSE
1) WELLINGTON
3) NELSON

HOUSE COLOUR



- HOUSE
2) HASTINGS
4) ALLENBY

HOUSE COLOUR



SCHOOL TERMS

CITI FORD SCHOOL follows its academic session (school term) from April to March of every year, which is divided as follows :

First term / First Session : April to September
Second Term/ Second Session : October to March



School Examination

- ♦ CITI FORD SCHOOL is going to follow the CBSE guidelines for its students for the purpose of promoting them to the next higher class.
- ♦ The marks in the progress report cards for the students of Nursery to Std. II will be shown by grading system and marks for students of Std. III onward will be shown in grading and marks system.
- ♦ Progress in academics of students will be assessed on the basis of weekly tests. Half yearly and annual examination. The weight age of all the tests and exams will be taken into consideration for promoting them to the next higher class.

Rules regarding issue of School Leaving Certificate & Refund of Caution fee deposit of Students.

- ♦ Blank application forms for School Leaving certificate & Caution fee refund are available at the school's reception. 30 working days will be required to process application for school leaving certificate/refund of caution fee deposit.
- ♦ Application for leave or transfer certificate has to be given by the parents before.
- ♦ School leaving certificate will be issued only after all the dues are cleared for the quarter during which school leaving certificate is being issued.
- ♦ In case of non-payment of dues, same will be adjusted from the caution fee deposit.
- ♦ Only caution fee deposits are refundable once the admission is taken in the school
- ♦ Admissions granted in the middle of session will have to pay the tuition fee & transport fee from the beginning of the session.
- ♦ Any fee paid for a student is not adjustable with other student.

Uniform

- ♦ For school uniform please see the sample and details displayed on the notice board purchase them from recognized store.

Books & Stationaries

- ♦ Books and stationeries will be available in the recognized store and details of the books will be made available on the school notice board.

Transport Facility

- ♦ The Students wishing to avail school transport facilities should contact the school office (Transport In charge). Details of bus route will be put on the school notice board. Fees for transport facility will be decided as per distance.

